



North Pacific Fisheries Commission

NPFC-2023-SSC PS11-MIP01 (Rev. 1)

## **DETAILS FOR THE MEETINGS OF SSC PS, SWG MSE PS AND TWG CMSA**

**28 August – 7 September 2023**

**Port Vila, Vanuatu**

The 11<sup>th</sup> meeting of the Small Scientific Committee on Pacific Saury (SSC PS), 4<sup>th</sup> meeting of the Small Working Group on Management Strategy Evaluation for Pacific Saury (SWG MSE PS) and 7<sup>th</sup> meeting of the Technical Working Group on Chub Mackerel Stock Assessment (TWG CMSA) will be held in Port Vila, Vanuatu from 28 August to 7 September 2023. To facilitate your travel arrangement, the Secretariat and Organizer have prepared information for your reference as below.

- Dates
- Venue of the Meetings
- Meeting Contact Documentation
- Visa Information
- Accommodation
- Airport Information and Transport to the Meeting Venue
- Map
- Meeting Registration
- Social Events
- Other Information

### **DATES:**

The meetings commence on 28 August and carry on through to 7 September 2023 as follows:

- 11<sup>th</sup> SSC PS meeting, 28-31 August (3.5 days)
- 4<sup>th</sup> SWG MSE PS meeting, 31 August – 2 September (2.5 days)
- 7<sup>th</sup> TWG CMSA meeting, 4-7 September (4 days)

### **VENUE OF THE MEETINGS**

The meetings will be held at the Warwick Le Lagon Hotel:

Elluk Road, Off Kumul Highway - Efate, Vanuatu

<https://www.warwickhotels.com/warwick-le-lagon-vanuatu>

Meeting room: Pacific Ballroom 1

Secretariat room: Pacific Ballroom 2

## MEETING CONTACT DOCUMENTATION

Online registration service for participants is on the NPFC website [www.npfc.int](http://www.npfc.int). Please log in to your NPFC account and register **by 14 August 2023**.

## VISA INFORMATION

Provided below is a link that shows countries with visa exempt and those that require a visa prior to arrival in Vanuatu.

[https://images.impartmedia.com/vanuatu.travel/Countries\\_requiring\\_visa\\_or\\_No\\_Visa\\_for\\_Vanuatu\\_2022.pdf](https://images.impartmedia.com/vanuatu.travel/Countries_requiring_visa_or_No_Visa_for_Vanuatu_2022.pdf)

Should you require a visa, NPFC Members and CNCP can obtain a visitor visa upon arrival and upon meeting the conditions of visitor visa.

Business visa <https://immigration.gov.vu/index.php/visa-unit/business-visa>

Tourist visa <https://immigration.gov.vu/index.php/visa-unit/visitors-visa>

## ACCOMMODATION

Each participant is responsible for making his or her own hotel arrangements. It is recommended to stay in the Warwick Le Lagon Hotel. Other hotels are listed in the table below:

Hotel Name	Transportation	Reservation
Warwick Le Lagon Hotel	Meeting Venue	Elluk Road, Off Kumul Highway - Efate, Vanuatu +678 22 313 <a href="https://www.warwickhotels.com/warwick-le-lagon-vanuatu">https://www.warwickhotels.com/warwick-le-lagon-vanuatu</a> The hotel blocked rooms for meeting participants. Please fill out a reservation form (Annex) and send it to <a href="mailto:events.lagoon@warwickhotels.com">events.lagoon@warwickhotels.com</a> .
Ramada Hotel	Bus or Taxi Hire	1 <sup>st</sup> Lagoon, Port Vila, Paray, Efate, Vanuatu +678 28 000 <a href="https://www.ramadaresort.com.vu">https://www.ramadaresort.com.vu</a>

Nasama Resort	Bus or Taxi Hire	Address: Pango Road, Port Vila, Shefa Province, Vanuatu Telephone: +678 28 009; +678 28 010 Email: <a href="mailto:info@nasamaresort.com">info@nasamaresort.com</a>
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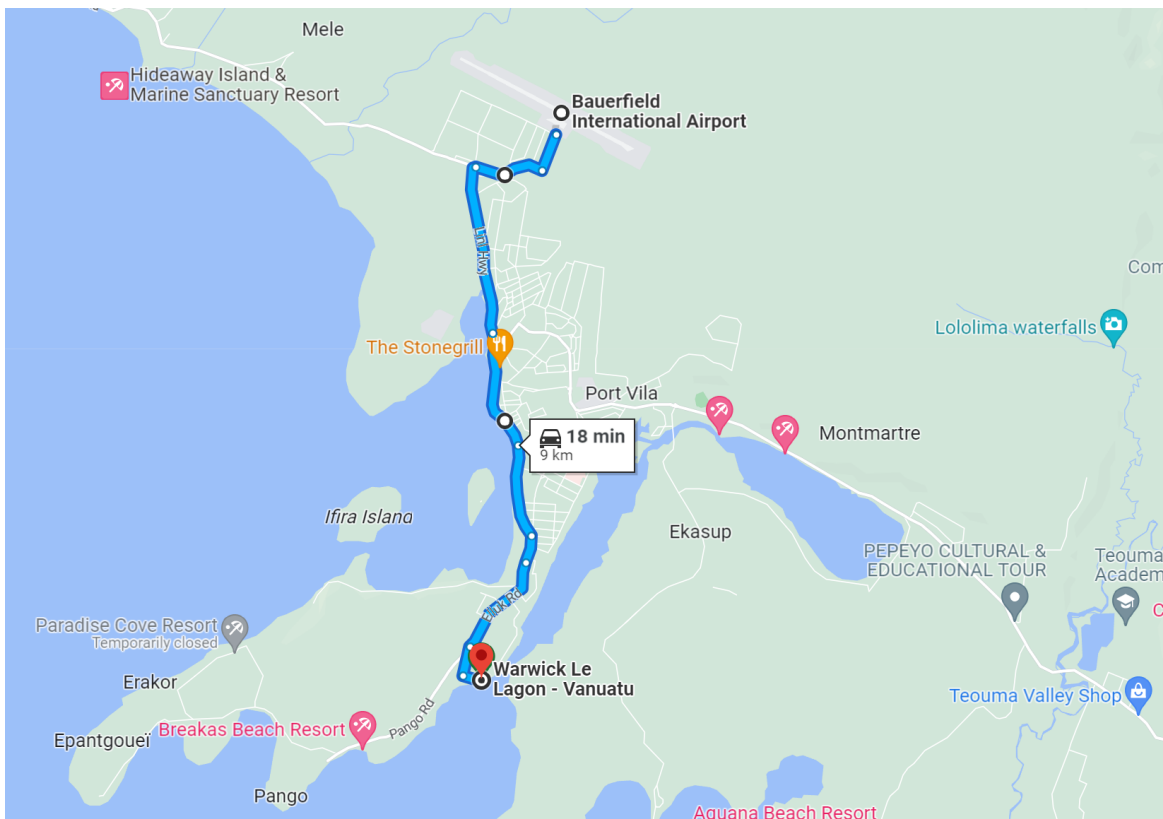
## AIRPORT INFORMATION AND TRANSPORT TO THE MEETING VENUE

### *From Bauerfield International Airport to the meeting venue (Warwick Le Lagon Hotel)*

- By hotel bus, please indicate in the reservation form that you need a transfer.
- By taxi, the trip takes about 20 minutes and costs about 2,000 VUV.

## MAP

Location of the meeting venue and recommended hotels.



## MEETING REGISTRATION

Participants will be able to register and pick up their information package from 8:30 to 9:00 on the first day of each meeting. If this registration time is not convenient for you, please ask the Secretariat staff in the meeting room for your registration.

## SOCIAL EVENTS

There will be a reception organized by the host Member and Secretariat:

- 31 August, 6:00-8:00pm – Coconut Terrace (meeting venue)

*All meeting participants are welcome!*

## OTHER INFORMATION

### WiFi

SSID: NPFC2023

Password: 20Vanuatu23

### Electricity

In Vanuatu the voltage is 220 Volt. The power plug sockets are of type I. A portable plug adaptor may be necessary to use your electronic devices.



## EMERGENCY INFORMATION

*Police*

Emergency call – 111

*Fire, Ambulance or*

Emergency call – 113

*Emergency Rescue*

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If you have any questions regarding visa or entry to Vanuatu, please contact:

Ms. Lucy Joy

E-mail: [landreajoy22@gmail.com](mailto:landreajoy22@gmail.com)

Tel: (678) 23119 / 7105823

Or

Ms. Jeyalda Ngwele

E-mail: [jrngwele@gmail.com](mailto:jrngwele@gmail.com)

Tel: (678) 23119/ 7740729

If you have any questions regarding meeting preparations, please contact:

Dr. Aleksandr Zavolokin

E-mail: [azavolokin@npfc.int](mailto:azavolokin@npfc.int)

Tel: +81-3-5479-8717

**Event date:** 28<sup>th</sup> August – 7<sup>th</sup> September 2023  
**Reference:** NPFC Meetings  
**Introduction:** This group special offer is exclusive to all participants attending NPFC Meetings at Warwick Le Lagon - Vanuatu, staying for a minimum of 3 to 10 nights.

**Your Information**

<b>Name:</b>			
<b>Share with (if applicable):</b>			
<b>Address:</b>			
<b>Telephone:</b>		<b>Email:</b>	
<b>Arrival Date:</b>		<b>Departure Date:</b>	
<b>Room Type (circle one):</b>	Single / Double / Twin / Triple		
	<i>I agree that additional charges may apply for triple occupancy.</i>		
<b>Comments:</b>			

**Pre-payment of 50% of the accommodation charges will be applied at the time of booking**

<b>Credit Card Details:</b>			
Name on Card			
<b>Card Type:</b>			
VISA or Mastercard			
	<i>*Please note a 3% surcharge is applicable for all credit card transactions</i>		
<b>Card Number:</b>			
<b>Card Expiry Date:</b>		<b>PIN:</b>	
<b>Amount:</b>		<b>Signature:</b>	

*\*Sorry! We do not accept Diners Card or American Express*

**Booking Information – all boxes must be filled in**

Room Type	Room Rate	Date Arrive	Date Depart	No. Adults	No. Children

**Rate Inclusions**

- The rate is inclusive of 15% Government Taxes and 200vt Tourism levy per room per night. We invite you to visit [www.xe.com](http://www.xe.com) for rate conversions into your local currency.
- Full buffet breakfast daily in Lagoon Terrace Restaurant.
- Includes for two (2) adults and up to two (2) children 12-years and under (per room) in existing bedding configuration;
- Complimentary welcome drink on arrival;
- Check-in is 2:00pm and check-out is 11:00am;
- Complimentary use of selected non-motorized water activities including kayaks, windsurfing, snorkeling, beach volleyball, catamarans and also day tennis, gym access and green fees on our 12-hole golf course.
- WIFI

**Special Group Rates – for minimum of 3 nights booking**

<b>Room Type</b>	<b>Special Group rate for minimum 3 to 10 nights</b>
Garden and/or Lagoon View	18,500 VUV

**Third-Person Cost**

Subject to bedding configuration, the cost of a third-person sharing a room is 8,000 Vatu per night (tax Inclusive).

Email this booking form to: [events.lagoon@warwickhotels.com](mailto:events.lagoon@warwickhotels.com)  
 We will process your booking and send you a reservation confirmation number  
 t +678 22 313 [www.lagoonvanuatu.vu](http://www.lagoonvanuatu.vu)



**Payment**

Warwick Le Lagon will process half (50%) of the accommodation at the time of booking, and the balance will be payable upon departure.

**Cancellation Policy**

If cancelling within ninety (90) days of arrival, 100% of the deposit fee will not be refunded. No refunds for no-show rooms. Warwick Le Lagon recommends travel insurance to all guests

**Cash Deposit or Credit Card on Check-in**

When paying the room account with cash, a refundable amount of 40,000 Vatu as advance deposit PLUS the balance of the accommodation charges are required upon arrival. Guests can either pay cash or use their credit card on departure.

**Airport Transfers\***

Provided by third party service providers as Warwick Le Lagon does not have its own shuttle bus. Costs are:

Taxi, One-Way – per trip (Airport to Warwick Le Lagon) pay the driver direct 3,000 Vatu  
Return Shuttle Bus – per person (Airport/Resort/Airport) and we will room charge 2,400 Vatu

*\*Transfer bookings cancelled inside 72 hours will be charged a 50% cancellation fee*

*\*Bookings that are a no show will be charged 100% cancellation fee*





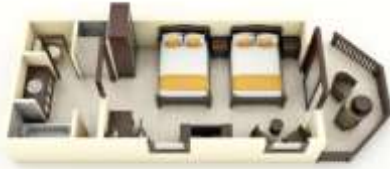

**Do you require airport transfers? Please tick a box**

I will get a taxi at the airport, and pay them directly

Please book my bus transfer and charge to my room  
**Flight number:** \_\_\_\_\_ **arrival date:** \_\_\_\_\_

**Flight number:** \_\_\_\_\_ **Departure date:** \_\_\_\_\_

## ROOMS DESCRIPTION

<p><b>Garden / Lagoon View Room</b>          For couples, or up to 3 adults or 2 adults + 2 children. Interconnecting rooms.</p> <p><b>Bedding:</b> Rooms with either 1 queen bed <i>or</i> 1 queen + 2 single beds or x2 double beds or 1 king, or 1 queen bed with 1 single bed.</p>  <p style="text-align: center; font-size: small;">Garden Special Family Room Right</p>	<p><b>Location:</b> Garden view. Top floor &amp; lower floor rooms available. These rooms are along the golf course.</p> <ul style="list-style-type: none"> <li>➤ Furnished balcony or Patio</li> <li>➤ Ceiling fans/Air conditioning</li> <li>➤ TV and DVD Player</li> <li>➤ Internet (nominal fee)</li> <li>➤ Mini Bar – On Request</li> </ul> <p><b>Inventory: 51</b></p>  <p style="text-align: center; font-size: small;">Garden View Deluxe Double Left</p>	  <p style="text-align: center; font-size: small;">Garden Superior Room Left</p>
<p><b>Garden Bungalow</b>          Up to 3 adults or 2 adults + 1 child (or 2 x children if sharing a double bed)</p> <p><b>Bedding:</b> 1 king bed or 2 double beds</p> <p><b>Rate per night</b>          High Season: 35,000 Vatu          Low Season: 30,000 Vatu  <b>Exclusive of 12.5% VAT &amp; Tourism Levy</b></p>  <p style="text-align: center; font-size: small;">Garden &amp; Lagoon Respite Double Right</p>	<p><b>Location:</b> Surrounded by manicured gardens.</p> <ul style="list-style-type: none"> <li>➤ Stand-alone bungalow buildings with small private balcony</li> <li>➤ Ceiling fans/Air conditioning</li> <li>➤ TV &amp; DVD Player</li> <li>➤ Internet (nominal fee)</li> <li>➤ Mini Bar – On Request</li> <li>➤ Larger rooms than previous categories</li> <li>➤ Space for a rollaway bed</li> </ul> <p><b>Inventory: 19</b></p>  <p style="text-align: center; font-size: small;">Garden &amp; Lagoon Bungalow King Left</p>	