



North Pacific Fisheries Commission

NPFC-2023-SC08-MIP01 (Rev. 1)

DETAILS FOR THE MEETINGS OF SSC BF-ME, SSC PS, AND SC

7-19 December 2023

Nanaimo, Canada

The 4th meeting of the Small Scientific Committee on Bottom Fish and Marine Ecosystems (SSC BF-ME), 12th meeting of the Small Scientific Committee on Pacific Saury (SSC PS) and 8th meeting of the Scientific Committee (SC) will be held in Nanaimo, Canada from 7 to 19 December 2023. To facilitate your travel arrangement, the Secretariat and Organizer have prepared information for your reference as below.

- Dates
- Venue of the Meetings
- Meeting Contact Documentation
- Visa Information
- Accommodation
- Airport Information and Transportation options to the Meeting Venue
- Meeting Registration
- Food and Restaurants
- Social Events
- Other Information

DATES:

The meetings commence on 7 December and carry on through to 19 December 2023 as follows:

- 4th SSC BF-ME meeting, 7-9 December (3 days)
- 12th SSC PS meeting, 11-14 December (4 days)
- 8th SC meeting, 15-16 and 18-19 December (4 days)

VENUE OF THE MEETINGS

The meetings will be held at the Vancouver Island Conference Centre:

101 Gordon Street, Nanaimo British Columbia, V9R 5J8, Canada

www.viconference.com

Meeting room: Nanaimo River Room

Secretariat room: Administration Boardroom

MEETING CONTACT DOCUMENTATION

Online registration service for participants is on the NPFC website www.npfc.int. Please log in to your NPFC account and register **by 23 November 2023**.

VISA INFORMATION

Some NPFC Members will only need an electronic travel authorization (eTA) to enter Canada while other Members and CNCPs are required to have a visa when travelling to Canada. Please see <https://www.canada.ca/en/immigration-refugees-citizenship/services/visit-canada/entry-requirements-country.html> to find out if you can enter Canada with an eTA or need a visa.

An official Letter of Invitation is essential for participants to apply for a Canadian visa. Each delegate who applies for a Canadian visa is requested to provide information in the form of Attachment 1 at the earliest date possible to Dr. Janelle Curtis (Janelle.Curtis@dfo-mpo.gc.ca), who will arrange for this Letter of Invitation.

ACCOMMODATION

Each participant is responsible for making his or her own hotel arrangements. Recommended hotels are listed in the table below. Note that December will be a busy time in Nanaimo, so it is best to book your room early. The Courtyard Nanaimo and Coast Bastion Hotels will offer discounts to NPFC delegates on a first come first served basis during this time. Please see reservation details below.

Hotel Name	Transportation	Reservation
Courtyard Nanaimo by Marriott 100 Gordon St, Nanaimo, British Columbia, Canada V9R 5J8 https://www.marriott.com/en-us/hotels/ycdcy-courtyard-nanaimo-downtown/overview/	This hotel is across the street from the meeting location.	Phone: +1-250-824-2705 Cost per night: \$199 Link to Book your group rate for North Pacific Fisheries Commission
Coast Bastion Nanaimo 11 Bastion Street, Nanaimo, British Columbia, Canada, V9R 6E4 https://www.coasthotels.com/coast-bastion-hotel	This hotel is within a block of the meeting location.	Phone: +1-800-716-6199 Email: info@coasthotels.com Cost per night: \$140-160 Reference #: CBI-GFC22574 Group Name: DFO-North Pacific Fisheries Commission Reserve by 6 November 2023

<p>Best Western Dorchester Hotel 70 Church Street Nanaimo, British Columbia, Canada, V9R 5H4 https://www.dorchesternanaimo.com</p>	<p>This hotel is within two blocks of the meeting location.</p>	<p>Phone: 1-800-661-2449</p>
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AIRPORT INFORMATION AND TRANSPORT TO THE MEETING VENUE

From Vancouver International Airport to Nanaimo

Nanaimo’s weather is somewhat unpredictable in December. Strong winds and fog can sometimes influence travel from Vancouver International Airport (YVR) to Nanaimo Airport (YCD). It is therefore a good idea to arrive the morning of the day before a meeting starts so that you have the rest of the day to make alternative travel plans (e.g. take a ferry across the Salish Sea) and ensure a timely arrival in Nanaimo.

- You can catch a connecting flight from Vancouver International Airport (YVR) to the Nanaimo Airport (YCD). This is the most straightforward alternative, and the trip takes about 20 minutes and usually costs a few hundred Canadian dollars (CAD). Taxis from YCD to Nanaimo take approximately 20 minutes and will cost around \$50-60 CAD.
- You can catch a ferry from Vancouver to Nanaimo. There are two main routes (see <https://www.bcf ferries.com/routes-fares/schedules>). The first route involves a ½ hour taxi ride from YVR to the Tsawwassen Ferry Terminal. From there the crossing takes 2 hours across the Salish Sea, and then there is about a ½ hour taxi ride from Duke Point Ferry Terminal to downtown Nanaimo. The second route involves a 1 hour taxi ride from YVR to the Horseshoe Bay Ferry Terminal. From there the crossing takes just over 1.5 hours across the Salish Sea to Departure Bay Ferry Terminal, which is a 5-10 minute taxi ride to downtown Nanaimo. A one-way fare on either ferry route is \$18 CAD.
- There may be another fast ferry running by December 2023 between downtown Vancouver and downtown Nanaimo. We don’t have route details yet but you can keep an eye out for announcements at <https://www.vifc.com/>.
- You can take a float plane from YVR to downtown Nanaimo. Take a free shuttle or a \$20 taxi from YVR to either Harbour Air Seaplanes (<https://harbourair.com/>) or Seair Seaplanes (<https://www.seairseaplanes.com/>). From there it is about a 15-20 minute flight to Nanaimo.

Seair Seaplanes is a 5-10 minutes taxi ride to downtown Nanaimo, whereas Harbour Air Seaplanes is only a block or two from the recommended hotels. One-way float plane fares cost \$100-200 CAD. It's always best to make a reservation, but you can sometimes walk on. If you need to cancel and would like a refund, this needs to be done a few hours before your scheduled departure. Note that this may be a less reliable option during the winter time because of weather and the float planes stop flying at dusk.

For those on a more tight budget, there are also options to travel via public transportation (bus) to and from the ferry terminals and from YCD to downtown Nanaimo.

MEETING REGISTRATION

Participants will be able to register and pick up their information package from 8:30 a.m. to 9:00 a.m. on the first day of each meeting. If this registration time is not convenient for you, please ask the Secretariat staff in the meeting room for your registration.

FOOD and RESTAURANTS

In addition to the two meeting receptions, the Host and Secretariat will arrange coffee breaks during mornings and afternoons of meeting days. Nanaimo has a variety of restaurants in its downtown core close to the Vancouver Island Conference Centre, within a short walk from downtown, and within a 5-20 minute taxi ride.

SOCIAL EVENTS

These are among the first scientific meetings that will be held in person following the COVID-19 pandemic. So Canada and the Secretariat are considering options to facilitate social interaction among meeting participants. There will be two receptions, a sporting activity, and a bus tour of local attractions organized by the host Member and Secretariat:

- *9 December, 6:30-8:30 pm – Reception at the Vancouver Island Conference Centre*
- *15 December, 6:30-8:30 pm – Reception at the Vancouver Island Conference Centre*
- *10 December, 1:00-3:00 pm – A curling lesson at the Nanaimo Curling Club (<https://nanaimocurlingclub.ca/>)*
- *17 December, 11:00 am to 5:00 pm – Tour of the Pacific Biological Station, where we will have lunch, and then we will visit some local nearby outdoor attractions, including Rath Trevor Beach and Englishman River Falls.*

All meeting participants are welcome!

OTHER INFORMATION

WiFi

SSID: NPFC2023

Password: 20Nanaimo23

Electricity

In Canada the voltage is 120 Volt. The power plug sockets are of type A and B. A portable plug adaptor may be necessary to use your electronic devices. Note that a Type A power plug will fit into a Type B power plug socket.



Tipping

Tipping is the norm in Canada when buying meals at restaurants and paying for taxis. The % amount generally varies from 10-20% of the cost.

Please contact Dr. Janelle Curtis at janelle.curtis@dfo-mpo.gc.ca if you have any additional questions related to your stay in Nanaimo.

EMERGENCY INFORMATION

<i>Police</i>	Emergency call – 911
<i>Fire, Ambulance or</i>	Emergency call – 911
<i>Emergency Rescue</i>	Emergency call – 911

If you have any questions regarding visa or entry to Canada, please contact:

Dr. Janelle Curtis

E-mail: Janelle.Curtis@dfo-mpo.gc.ca

Tel: +1-778-268-4290

If you have any questions regarding meeting preparations, please contact:

Dr. Aleksandr Zavolokin

E-mail: azavolokin@npfc.int

Tel: +81-3-5479-8717

Attachment 1

If needed, Canada is willing to prepare a Letter of Invitation for your visa application to attend the meetings which will be held in Nanaimo.

Please fill in the required information on the meeting participant and any accompanying persons (e.g. spouse) as follows, and email this information to Dr. Janelle Curtis (Janelle.Curtis@dfo-mpo.gc.ca) at the earliest date possible:

EXAMPLE

Full Name: Kengo TANAKA
First Name: Kengo
Last Name: TANAKA
Sex (F/M): M
Date of Birth: August 8, 1962
Organization: Fisheries Agency,
Job Title: Senior Fisheries Negotiator, Fisheries Agency
Address: 3190 Hammond Bay Road, Nanaimo, British Columbia V9T 6N7
Telephone number: +1-778-268-4290
Passport Number: YYYY
Date of Passport Issue: March 06 2012
Date of Passport Expiry: March 06 2022
Passport Issuing Authority: Ministry of Foreign Affairs, Japan
Period of Stay in Canada: January 20 – January 22, 2015
Reason for visiting Canada: Participating in NPFC meetings
Source of funding for travel to Canada: Fisheries and Oceans Canada
Place of Applying for visas: Embassy of Canada in Tokyo
Arrival Airport: Nanaimo Airport (YCD)
Departure Airport: Vancouver International Airport (YVR)
Hotel Name: Courtyard Nanaimo by Marriott

Full Name:
First Name:
Last Name:
Sex (F/M):
Date of Birth:
Organization:
Job Title:
Address:
Telephone number:
Passport Number:
Date of Passport Issue:
Date of Passport Expiry:
Passport Issuing Authority:
Period of Stay in Canada:
Reason for visiting Canada:
Source of funding for travel to Canada:
Place of Applying for visas:
Arrival Airport:
Departure Airport:
Hotel Name: