



North Pacific Fisheries Commission

NPFC-2024-SWG MSE PS05-MIP01

DETAILS FOR THE SWG MSE PS and TWG CMSA MEETINGS

18-25 January 2024

Niigata, Japan

This is general information to assist you in your travels to the meetings. This information package includes:

- Dates
- Meeting Venue
- Meeting Contact Documentation
- Visa Information
- Accommodation
- Airport Information and Transport to the Recommended Hotels
- Meeting Registration
- Social Events
- Other Information

DATES

The meetings commence on 18 January and carry on through to 25 January 2024 as follows:

- 5th meeting of the Small Working Group on Management Strategy Evaluation for Pacific Saury (SWG MSE PS) – 18-20 January;
- 8th meeting of the Technical Working Group on Chub Mackerel Stock Assessment (TWG CMSA) – 22-25 January.

MEETING VENUE

The meetings will be held at *TOKI MESSE Niigata Convention Center*:

6-1 Bandaijima, Chuo Ward, Niigata, 950-0078;

Tel: +81-25-246-8400;

Website: <https://www.tokimesse.com/english/outline/index.html>

Meeting room: *Room #301*, 3rd Floor; Secretariat room: *Room #303*, 3rd Floor.

MEETING CONTACT DOCUMENTATION

Online registration service for participants is on the NPFC website www.npfc.int. Please log in to be able to register. The deadline for registration is **11 January 2024**.

VISA INFORMATION

An official invitation letter is essential for participants to apply for a Japanese visa. Please check in advance if you need a Japanese visa for your trip. Each delegation who applies for a Japanese visa is requested to provide information in the form of Attachment 1 **by 1 December 2023** to Mr. Yukiya Uchida (yukiya_uchida230@maff.go.jp) and Mr. Kyutaro Yasumoto (kyutaro_yasumoto890@maff.go.jp).

ACCOMMODATION

Each participant is responsible for making his or her own hotel arrangements. Recommended hotels are listed in the table below:

Hotel Name	Transportation	Reservation
Nikko Niigata	Meeting venue	~10,000 JPY/night 5-1 Bandaijima, Chuo Ward, Niigata, 950-0078 https://www.okura-nikko.com/japan/niigata/hotel-nikko-niigata/
ANA Crowne Plaza Niigata	15-minute walk to the meeting venue	~13,000 JPY/night 5 Chome-11-20 Bandai, Niigata 950-8531 https://www.ihg.com/crowneplaza/hotels/us/en/niigata/kijcp/hoteldetail?cm_mc=GoogleMaps--CP--JP--KIJCP
APA Hotel & Resort Niigata Ekimae Odori	18-minute walk to the meeting venue	~7,000+ JPY/night 5 Chome-1-1 Bandai, Chuo Ward, Niigata, 950-0088 https://www.apahotel.com/resort/niigata-ekimae-oodoori/

AIRPORT INFORMATION AND TRANSPORT TO THE RECOMMENDED HOTELS

A) From Niigata Airport to the meeting venue/recommended hotels

■ By taxi

The trip takes about 20 minutes and costs about 3,000 JPY.

■ By bus

The trip takes about 30 minutes and costs 460 JPY. Please take E22 bus and get off at the Miyaarachugakumae Bus Stop. The recommended hotels are within walking distance (5-8 min) from the bus stop.

B) From Niigata train station to the meeting venue/recommended hotels

■ By taxi

The trip takes about 5 minutes and costs about 1,200 JPY.

■ By bus

The trip takes about 15 minutes and costs 260 JPY. Please come to Bandaiguchi Bus Terminal and take Line 3 “Sado Kisen Line,” and get off at “Toki Messe.”

<https://www.tokimesse.com/english/img/files/bus.pdf>

■ On foot

The trip takes about 20 minutes by the following route:

<https://www.tokimesse.com/english/img/files/walk.pdf>

MEETING REGISTRATION

Participants will be able to register and pick up their information package from 8:30 to 9:00 on the first day of each meeting. If this registration time is not convenient for you, please ask the Secretariat staff in the meeting room for your registration.

SOCIAL EVENTS

There will be a reception organized by the host Member and Secretariat:

- *Details TBD*

All meeting participants are welcome!

OTHER INFORMATION

Electricity

The voltage in Japan is 110 Volt. Japanese electrical plugs have two, non-polarized pins which fit into North American outlets, as shown on the picture. A portable plug adaptor may be necessary to use your electronic devices.



EMERGENCY INFORMATION

Police

Emergency call – 110

Fire, Ambulance or

Emergency call – 119

Emergency Rescue

If you have any questions regarding visas, please do not hesitate to contact:

Mr. Yukiya Uchida and Mr. Kyutaro Yasumoto

E-mail: yukiya_uchida230@maff.go.jp

kyutaro_yasumoto890@maff.go.jp

Tel: +81-03-3591-1086

If you have any questions regarding meeting preparations, please do not hesitate to contact:

Dr. Aleksandr Zavolokin

E-mail: azavolokin@npfc.int

Tel: +81-3-5479-8717

Attachment 1

Fisheries Agency of Japan is willing to prepare an Invitation Letter for your visa application to attend the scientific meetings which will be held in Niigata, Japan.

Please provide a list which includes the following information for each participant.:

* Please provide the name as it appears on your passport.

First Name:

Last Name:

Sex (F/M):

Nationality:

Organization:

Title:

Passport Number:

Passport type (official or general):

VISA type (official visa or short-term visa):

Date of Birth:

Date of Issue:

Date of Expiry:

Passport Issuing Authority:

Period of Stay in JAPAN:

Place of Applying for VISA (Embassy or Consulate of Japan):

Arrival Airport:

Departure Airport:

Hotel Name:

Documents that you are required to submit with this attachment are below.

- A copy of passport (optional)
- A copy of note verbal in case of travel with official passport or general passport and official visa.