North Pacific Fisheries Commission

NPFC-2027-SC11-MIP01 (Rev. 3)

DETAILS FOR THE MEETINGS OF TWG CMSA, SSC BF-ME, SSC PS, AND SC

11-26 January 2027

Kobe, Japan

The 13th meeting of the Technical Working Group on Chub Mackerel Stock Assessment (TWG CMSA13), 7th meeting of the Small Scientific Committee on Bottom Fish and Marine Ecosystems (SSC BF-ME07), 18th meeting of the Small Scientific Committee on Pacific Saury (SSC PS18) and 11th meeting of the Scientific Committee (SC11) will be held in Kobe, Japan from 11-26 January 2027. To facilitate your travel arrangement, the Secretariat and Host have prepared information for your reference as below.

- Dates
- Venue of the Meetings
- Meeting Contact Documentation
- Visa Information
- Accommodation
- Airport Information and Transportation options to the Meeting Venue
- Registration and Meeting Conduct
- Social Events
- Other Information
- Emergency Information

DATES:

The meetings commence on 11 January and carry on through to 26 January 2027 as follows:

- 13th TWG CMSA meeting, 11-14 January (4 days)
- 7th SSC BF-ME meeting, 15-17 January (2.5 days)

  Day off, 18 January
- 18th SSC PS meeting, 19-22 January (3.5 days)
- 11th SC meeting, 23-26 January (4 days),
  - including HOD+1 meeting, 23 January, 8:15 a.m.

VENUE OF THE MEETINGS

The meetings will be held at the Sannomiya Convention Center in Kobe, Japan:

Meeting Room 505, 5F, One Knot Trades Bldg., 2-2-10 Isobedori, Chuo Ward, Kobe, Hyogo 651-0084 (Google Maps)

https://oneknot-scc.jp/

2nd Floor Hakuyo Hall,
Tokyo University of Marine Science and Technology,
4-5-7 Konan, Minato-ku, Tokyo
108-8477, JAPAN

TEL +81-3-5479-8717
FAX +81-3-5479-8718
Email secretariat@npfc.int
Web www.npfc.int

MEETING CONTACT DOCUMENTATION

Online pre-registration for meeting participants is on the NPFC website www.npfc.int. Please log in to be able to register. The deadline for registration is **4 January 2027**.

VISA INFORMATION

Please access the webpage of Japan consular services from the link below to determine if you need a visa to enter Japan.
Link: https://www.mofa.go.jp/j_info/visit/visa/index.html

An official invitation letter is essential for participants to apply for a Japanese visa. Each delegation that applies for a Japanese visa is kindly requested to provide the information in Attachment 1 to Mr. So Fukazawa (so_fukazawa330@maff.go.jp) **by 20 November 2026.**

ACCOMMODATION

Each participant is responsible for making his or her own hotel arrangements. You are encouraged to make your reservations early due to room availability for the duration of the meeting to avoid having to move rooms/hotels. A few options for accommodation are listed below.

Hotel Name	Transportation	Reservation
Hotel Sunroute Sopra Kobe 1 Chome-1-22 Isobedori, Chuo Ward, Kobe, Hyogo 651-0084	2 min walking	https://www.sopra-kobe.com/ Phone: (+81) 78-222-7500
Toyoko INN Kobe Sannomiya-eki Shiyakusho-mae 4 Chome-1-3 Hachimandori, Chuo Ward, Kobe, Hyogo 651-0085	3 min walking	https://www.toyoko-inn.com/search/detail/00304?utm_source=google&utm_medium=mybusiness&utm_campaign=gt_web304 Phone: (+81) 78-222-1045
Daiwa Roynet Hotel Kobe Sannomiya 5 Chome-1-6 Gokodori, Chuo Ward, Kobe, Hyogo 651-0087	6 min walking	https://www.daiwaroynet.jp/kobesannomiya/ Phone: (+81) 78-291-4055
Daiwa Roynet Hotel Kobe Sannomiya Premier 1 Chome-2-2 Sannomiyacho, Chuo Ward, Kobe, Hyogo 650-0021	12 min walking	https://www.daiwaroynet.jp/kobe-chuodori/ Phone: (+81) 78-894-3420

AIRPORT INFORMATION AND TRANSPORT TO THE MEETING VENUE

Below are options for transfer from Kobe Airport if coming by an airplane or Shin-Kobe station if coming by a bullet train.

From Kobe Airport to Sannomiya Convention Center

- Port Liner train (recommended): about 20 min, 290 JPY.
- Taxi: about 20 min, approx. 7,000 JPY.

From Shin-Kobe station to Sannomiya Convention Center

- Port Loop bus: about 25 min, 230 JPY.
- Taxi: about 12 min, approx. 2,000 JPY

REGISTRATION AND MEETING CONDUCT

Participants will be able to register and pick up their meeting package from 8:30 a.m. to 9:00 a.m. on the first day of each meeting, except SC11. The registration for SC11 will start from 9 a.m. If this registration time is not convenient for you, please ask the Secretariat staff for your registration.

In accordance with the NPFC Document Policy revised by COM08 in April 2024,

(1) submitted documents shall be accessible for Members, CNCPs, Observers and the public, unless the author of the document directs that the document remain solely available to NPFC Members. Please indicate in your meeting document if it contains confidential or sensitive information and you want it to be posted on the Members' domain only;

(2) the Secretariat will provide participants with the Meeting Information Papers and other meeting documents on-line and limited printed copies will be available at meeting registration. In general, hard copies of meeting documents will not be available at the meeting unless a Member makes a request 14 days prior to the meeting;

(3) The format of meeting documents should follow the guidelines outlined in the NPFC Document Policy. Please use the official NPFC letterhead posted on the website.

When revising submitted meeting papers, participants are strongly encouraged to use the file version posted on the meeting webpage, with document number and edits made by the Secretariat.

The meetings will be held in a hybrid format. Participants are advised to use their laptops to share their presentations via Webex and view meeting documents shared by other participants.

SOCIAL EVENTS

Meeting participants are invited to receptions organized by Japan and the Secretariat:

- *14 January, 6:30-8:30pm – hosted by Secretariat*
  Website: Isomaru Suisan Sannomiya ekimae ten
  Location: Google Maps

- *23 January, 6:30-8:30pm – hosted by the Fisheries Agency of Japan*
  Website: The Kitchen Salvatore Cuomo | SANNOMIYA
  Location: Google Maps

Participants are also invited to join social activities organized by the Secretariat. A sign-up list will be available during the meetings.

- **Waterfall / hiking**: 18 January (day off)
  https://kobe-rokko.jp/en/mtrokko/nunobiki/
- **UCC Museum**: 22 January (in the afternoon after SSC PS18)
  https://www.ucc.co.jp/museum/data/museum_guide_en.pdf

*As usual, a **raffle** will be run during the meetings. Participants are welcome to bring small souvenirs, candies, cookies or snacks to be donated to the raffle.*

OTHER INFORMATION

Electricity

The voltage in Japan is 100 Volt. Japanese electrical plugs have two, non-polarized pins which fit into North American outlets, as shown on the picture. A portable plug adaptor may be necessary to use your electronic devices.



Useful links

Sightseeing spots, transportation and other information https://www.feel-kobe.jp/en/index.html

EMERGENCY INFORMATION

Police	Emergency call – 110
Fire, Ambulance or Emergency Rescue	Emergency call – 119

Disaster information app "**Safety tips**" by Japan Tourism Agency, Ministry of Land, Infrastructure, Transport and Tourist of Japan (in 14 languages):

- Android
  https://play.google.com/store/apps/details?id=jp.co.rcsc.safetyTips.android

- iPhone
  https://itunes.apple.com/jp/app/safety-tips/id858357174?mt=8

For Android



For iPhone



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If you have any questions regarding visas, please do not hesitate to contact:

Mr. So Fukazawa
E-mail: so_fukazawa330@maff.go.jp
Tel: +81-03-3591-1086

If you have any questions regarding meeting preparations, please do not hesitate to contact:

Dr. Aleksandr Zavolokin
E-mail: azavolokin@npfc.int
Tel: +81-3-5479-8717

Attachment 1

Fisheries Agency of Japan is willing to prepare an Invitation Letter for your visa application to attend the NPFC meetings.

Please provide a list which includes the following information for each participant.
* Please provide the name as it appears on your passport.

First Name:
Last Name:
Sex (F/M):
Nationality:
Organization:
Title:
Passport Number:
Passport type (official or general):
VISA type (official visa or short-term visa):
Date of Birth:
Date of Issue:
Date of Expiry:
Passport Issuing Authority:
Period of Stay in JAPAN:
Place of Applying for VISA (Embassy or Consulate of Japan):
Arrival Airport:
Departure Airport:
Hotel Name:

Documents that you are required to submit with this attachment are below.

- A copy of passport (optional)
- A copy of note verbal in case of travel with official passport or general passport and official visa.