

North Pacific Fisheries Commission
7th Meeting of the Finance and Administration Committee
22 March 2025
Osaka, Japan (hybrid)

Provisional Agenda

1. Opening of the Meeting
2. Appointment of Rapporteur
3. Adoption of Agenda
4. Financial Statement
 - a. Audit Report for the 2023/2024 fiscal year
 - b. Status of Member Contributions
 - c. Secretariat financial updates to 31 January 2025:
 - i. for 2024/2025 fiscal year (General Fund)
 - ii. Working Capital Fund
 - iii. Voluntary Contribution Funds
 - iv. Special Project Fund
 - v. Repatriation Fund
5. Administration Matters
 - a. Staffing considerations
 - b. Pay and benefits system
 - i. General Service Staff
 1. Pay
 2. Benefits
 - ii. Manager and Executive Secretary Staff
 1. Pay
 2. Benefits
 - c. Proposed revisions to the Staff Regulations
 - d. Potential revisions to the Financial Regulations (e.g., approach for the transshipment observer scheme)
 - e. 2024 Internship and Secondment programs

- f. Proposed revisions to the Internship and Secondment Program
- 6. Performance Review updates and items of relevance to FAC
- 7. Secretariat's Work Plan: Budget Estimates for 2025/2026 to 2028/2029
 - a. Secretariat Work Plan 2025/2026 including staffing
 - b. Budget estimates for 2025/2026 and 2026/2027 and indicative budget estimates for 2027/2028 and 2028/2029
- 8. Other matters
 - a. Consideration of Recommendations for FAC Chair/Vice Chair
- 9. Next meeting
- 10. Recommendations to the Commission
- 11. Adoption of the Report
- 12. Close of the Meeting