



North Pacific Fisheries Commission

NPFC-2025-FAC07-WP08

Paper submitted by the Secretariat

## **FINANCE AND ADMINISTRATION COMMITTEE TERMS OF REFERENCE**

### **Abstract**

Consideration from Members is requested on two updates:

1. To align the Terms of Reference (TOR) with other subsidiary bodies, the number of 2 year cycles that the Chair is able to hold is changed from 2 to 3. This aligns with SC and TCC TOR.
2. The FAC TOR has not been updated since COM02 and still refers to the 2/3 majority of 4 at the inception of the NPFC with 6 Members (Canada, China, Japan, Korea, Russia, Chinese Taipei). Members are asked to consider updating this figure to 2/3 or deleting it all together and be governed by the Rules of Procedure and Convention texts.

Members are also asked if they want to consider further updates to the text at this time.

**NORTH PACIFIC FISHERIES COMMISSION FINANCE  
AND ADMINISTRATION COMMITTEE TERMS OF  
REFERENCE**

**Original Version 2016**

**This version March 2025**

1. The North Pacific Fisheries Commission (NPFC) established the standing Finance and Administration Committee (FAC) as a subsidiary body pursuant to Article 6 paragraph 1 of the Convention on the Conservation and Management of High Seas Fisheries Resources in the North Pacific Ocean at the second Annual Session of the Commission in Tokyo, Japan. The purpose of the FAC is to provide advice and recommendations to the Commission on matters related to the budget, finance and administration of the Commission.

2. Membership of the FAC shall be open to each member of the Commission.

3. The Chair and Vice-Chair of the FAC will be selected by consensus in accordance with relevant provisions of the Convention and the Rules of Procedure of the Commission, unless the Commission decides otherwise.

The Chair's term will begin at his or her first Committee meeting. In the case that the Chair is unable or unwilling to serve a full term, the Vice-Chair will assume the Chair's position for a two-year term. The Vice-Chair would succeed the Chair after the Chair's term expires and a new Vice-Chair would be identified.

The Chair and Vice-Chair will be selected for a period of two years and shall be eligible for reelection but shall not serve for more than three successive terms of two years in the same capacity.

4. The Commission requests the FAC to convene in the day or days prior to the commencement of the Annual Regular Session of the Commission. If necessary, sessions of the FAC may be continued or convened during a regular session of the Commission or inter-sessionally, subject to Article 5 of the Convention and Rule 2 of the NPFC Rules of Procedure. The meeting will be open to Members of the Commission, CNCPs, and observer States unless decided otherwise by the Members of the Commission.

5. The FAC shall make every effort to adopt a summary report of each of its meetings by consensus for transmission to the Commission.

6. The FAC may consider developing its rules of procedure, which must be agreed by the Commission, taking into consideration the rules of procedure of other subsidiary bodies of the Commission. In the meantime a quorum for the FAC shall be 2/34 of Committee members.

**Commented [RD1]:** Original value was 4 of 6 Members of the Commission and needs to be updated or reference removed.